

## **HEADWATERS GROUNDWATER CONSERVATION DISTRICT**

### **JOB SUMMARY - GROUNDWATER TECHNICIAN**

#### **OFFICE LOCATION & HOURS**

- 125 Lehmann Dr. Ste. 202, Kerrville, Texas
- 8:00 AM – 5:00 PM; Monday – Thursday, 8:00 AM – Noon Friday

#### **JOB REQUIREMENTS**

- Ability to work unsupervised.
- Good work attendance and punctuality.
- Ability to follow directions.
- Perform site visits during any climate conditions of south-central Texas, walking in rough terrain and around construction sites.
- Subject to lifting 50 pounds, walking, sitting, standing, bending, reaching and twisting to perform the essential function of the position.
- Learn and apply all regulations regarding groundwater.
- Deal tactfully with the public and industry professionals.
- Establish and maintain effective working relationship with the General Manager, co-workers, and general public.

#### **REGISTRATION, CERTIFICATION or LICENSURE**

- A valid driver's license
- Must be bondable
- Be willing to submit to a pre-employment drug screening test, a criminal history background check.

#### **PREFERRED QUALIFICATIONS**

- Basic knowledge of concepts, principles and regulation of water wells.
- Knowledge of Global Positioning System.
- Basic knowledge of general office procedures.
- Computer literacy, knowledge of Microsoft Office Products.
- Ability to make basic mathematical computations and tabulations; to prepare reports; to compose routine and special correspondence.
- Graduation from a standard senior high school or equivalent.
- Experience in Geology/Hydrogeology.