

**Minutes of the Headwaters Groundwater Conservation District Board of Directors Regular Meeting on Wednesday December 11, 2024 at 1:30pm at the Guadalupe Basin Natural Resources Center – Boardroom 125 Lehmann Dr., Kerrville, Texas.**

**RECORDS MGMT.**

**PERMANENT DOCUMENT**

**1. Call to Order, Pledge of Allegiance, Roll Call, and Certification of Quorum in Compliance with Texas Open Meetings Law.**

Directors Present: Tom Jones – Precinct 1, President  
Laurie Lowe – Precinct 4, Vice-President  
Chris Childs – Precinct 2  
John Elliott – At Large, Secretary/Treasurer  
Kenneth Wilke – Precinct 3

Staff Present: Gene Williams, Monica Thibodeaux, Deneise Harris

Staff Absent: Michael Mann

Other: Richard Mosty, HGCD Attorney

**\*Agenda items below were re-arranged to accommodate technical difficulties with the ZOOM call. \***

**2. Discussion and Possible Action, to Certify the Director of Precinct 3 as Unopposed for the Election scheduled to be held on November 5<sup>th</sup>, 2024, and to Issue the Order “Unopposed Candidates Elected” for the candidates and positions listed below.**

**• Director – Precinct 3 – Kenneth Wilke**

Director Lowe motioned to Certify the Director of Precinct 3 as Unopposed for the Election scheduled to be held on November 5<sup>th</sup>, 2024, and to Issue the Order “Unopposed Candidates Elected” to Kenneth Wilke – Director - Precinct 3. Director Childs seconded the motion. Director Jones, Director Lowe, Director Elliott, and Director Childs, all voted in favor. Director Wilke abstained from voting. The motion passed.

**3. Presentation – Certificate of Unopposed Candidate Election Given to:**

**• Director – Precinct 3 – Kenneth Wilke**

Monica Thibodeaux presented Director – Precinct 3 - Kenneth Wilke with the Certificate of Unopposed Candidate Election. No Action Taken.

4. **Discussion and Possible Action, to Certify the Director At-Large as Duly Elected for the Election scheduled to be held on November 5<sup>th</sup>, 2024, and to Issue the Order “Duly Elected” for the candidates and positions listed below.**

- **Director – At-Large – John Elliott**

Director Childs motioned to Certify the Director At-Large as Duly Elected for the Election scheduled to be held on November 5<sup>th</sup>, 2024, and to Issue the Order “Duly Elected” to John Elliott – Director At-Large. Director Lowe seconded the motion. Director Jones, Director Lowe, Director Childs, and Director Wilke all voted in favor. Director Elliott abstained from voting. The motion passed.

5. **Presentation – Certificate of Duly Elected Election Given to:**

- **Director – At-Large – John Elliott**

Monica Thibodeaux presented Director – At-Large – John Elliott with the Certificate of Duly Elected. No Action Taken.

6. **Statements of Elected Officers and Sworn Oaths of Office given to:**

- **Director – Precinct 3 – Kenneth Wilke**
- **Director – At-Large – John Elliott**

Monica Thibodeaux, a Notary Public. administered the Statements of Elected Officers and Sworn Oaths of Office to Kenneth Wilke – Director – Precinct 3, and John Elliott – Director – At-Large. No Action Taken.

7. **Public Comment - Any person may address the Board at any time on any agenda item of this meeting. Non-agenda items may only be addressed during the Public Comment section of this meeting; no formal action will be taken on the non-agenda items.**

N/A

**8. Consent Agenda**

1. **Approval of the Special Meeting Minutes** (November 18, 2024)
2. **Approval of Paying of the Bills**
3. **Receiving the Treasurer's Report** (November 2024)
4. **Public Funds Investment Policy Reporting** (November 2024)
5. **Receiving the Groundwater Report**

Director Lowe motioned to Approve the Consent Agenda. Director Elliott seconded the motion. Director Jones, Director Lowe, Director Elliott, Director Childs, and Director Wilke all voted in favor. The motion passed.

**9. Richard Mosty, General Counsel to HGCD, Introduce Attorney Deborah Trejo with Kemp Smith Law, to the HGCD Board of Directors (prior to adjourning to Executive Session).**

Deborah Trejo with Kemp Smith Law was introduced to the HGCD Board of Directors via ZOOM by Richard Mosty, General Counsel to HGCD, before adjourning into Executive Session.

**10. Executive Session; the HGCD Board of Directors will adjourn into executive session as permitted in Texas Open Meetings Act Section 551.071 (1) (A), consultation with attorneys, regarding response from Lloyd Gosselink Attorneys at Law dated October 24, 2024, "City of Kerrville's Ongoing Concerns with Headwaters GCD's recently amended Drought Contingency Plan and Rules".**

**\*EXECUTIVE SESSION: 1:44 pm TO 2:02 pm\***

**11. Action, if any resulting from Executive Session.**

No Action Taken.

12. **General Managers Report**

- **Drought Stage Outlook.**
- **MW 20 Update**

13. **Directors Request for Agenda Items for Next Meeting.**

Director Lowe requested follow up on the Edwards-Trinity Plateau Aquifer flow and spring flow to the Guadalupe River due to the potential for increasing population in far West Kerr.

14. **Discussion, no action or vote required, to Present Plaque and Formally Recognize the Service of HGCD Director (Pct 1) Tom Jones.**

Director Lowe presented Tom Jones - Director – Precinct 1 with a Plaque to Thank him and Formally Recognize his Service to the HGCD Board of Directors. No Action Taken.

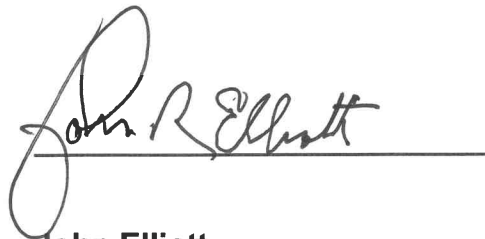
15. **Adjournment**

Director Elliott motioned to Adjourn. Director Lowe seconded the motion. Director Jones, Director Lowe, Director Elliott, Director Childs, and Director Wilke all voted in favor. The motion passed.

**APPROVED:**



**Laurie Lowe**  
**Board of Directors, Vice-President**



**John Elliott**  
**Board of Directors, Secretary/Treasurer**