

**Minutes of the Headwaters Groundwater Conservation District Board of Directors Regular Meeting on Wednesday September 09, 2020 immediately following the 1:30pm Public Hearing at the Guadalupe Basin Natural Resources Center – Boardroom 125 Lehmann Dr., Kerrville, Texas.**

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**1. Call to Order and Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

Directors Present: Tom Jones – Precinct 1, President  
John Elliott – Precinct 4, Vice-President  
Jeepers Ragsdale – At-Large, Secretary/Treasurer  
Chris Childs – Precinct 2 (Partial Attendance)  
Ann Peay – Precinct 3

RECORDS MGMT.  
PERMANENT DOCUMENT

Staff Present: Gene Williams, Michael Mann, Monica Thibodeaux

Others Present: Richard Mosty

**2. Public Comment - Any person may address the Board at any time on any agenda item of this meeting. Non-agenda items may only be addressed during the Public Comment section of this meeting; no formal action will be taken on the non-agenda items.**

N/A

**3. Consent Agenda**

1. **Approval of the Regular Meeting Minutes (August 12, 2020)**
2. **Approval of Paying of the Bills**
3. **Receiving the Treasurer's Report (August 2020)**
4. **Public Funds Investment Policy Reporting (August 2020)**
5. **Receiving the Groundwater Report**

Director Peay motioned to approve the Consent Agenda. Director Elliott seconded the motion. Director Jones, Director Elliott, Director Peay, and Director Ragsdale all voted in favor. Director Childs was not present at this vote. The motion passed.

4. **Discussion and Possible Action, P0160 Kerrville R.V. Park Operating Permit.**

No Action Taken.

5. **Discussion and Possible Action, to Adopt the Proposed Budget for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2020 to September 30, 2021.**

Director Peay motioned to Adopt the Proposed Budget for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2020 to September 30, 2021. Director Ragsdale seconded the motion. Director Jones, Director Elliott, Director Peay, and Director Ragsdale all voted in favor. Director Childs was not present at this vote. The motion passed.

**HEADWATERS GROUNDWATER CONSERVATION DISTRICT  
2020-2021 FISCAL YEAR ANNUAL BUDGET  
OCTOBER 1, 2020 - SEPTEMBER 30, 2021  
TAX RATE 0.007284**

<u>REVENUE FY 2020-2021</u>	
FEES	\$33,800
TAX REVENUE	\$421,476
BANK/CHECKING ACCOUNT INTEREST	\$200
TRANSFER FROM RESERVES	\$0
<b>TOTAL REVENUE</b>	<b>\$455,276</b>
<u>EXPENDITURES FY 2020-2021</u>	
APPRAISAL DISTRICT	\$5,300
AQUIFER INVESTIGATIONS & RESEARCH	\$143,000
BENEFITS	\$37,000
BUILDING COST	\$15,950
DUES & SUBSCRIPTIONS	\$1,500
EDUCATION	\$250
ELECTION	\$75
ENVIRONMENTAL-WELL PLUGGING	\$1,000
OFFICE EQUIPMENT	\$8,500
GROUNDWATER MANAGEMENT AREA (GMA 9)	\$10,000
INSURANCE AUTO/PROPERTY/LIABILITY	\$3,160
OFFICE & FIELD SUPPLIES	\$4,925
PAYROLL EXPENSE (Staff/Temp/Contract Salaries)	\$192,623
POSTAGE	\$750
PROFESSIONAL SERVICES	\$38,200
SURETY BONDS	\$500
TAX COLLECTION (1%)	\$4,215
TELEPHONE-INTERNET-WEBSITE	\$5,045
TRAVEL-CONFERENCE - TRAINING-MILEAGE	\$2,800
VEHICLE OPERATION	\$3,500
<b>TOTAL BUDGET EXPENDITURES</b>	<b>-\$478,293</b>
<b>FUNDS TO SUPPORT THE 2020-2021 BUDGET ↓</b>	
<b>ESTIMATED TOTAL REVENUE FOR 2020-2021</b>	<b>\$455,276</b>
<small>AMOUNT HERE SHOWN FROM DISTRICT FUNDING BALANCE EXPECTED AT THE END OF THE FISCAL YEAR (THE BALANCE IS TO BE REVENUE FROM OTHER SOURCES)</small>	<b>-\$23,017</b>

**6. Discussion and Possible Action, after notice and hearing, to Adopt the Proposed Tax Rate of \$0.007284 for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2020 to September 30, 2021 by Roll Call Vote and Resolution 2020-01.**

Results of the Roll Call Vote, after notice and hearing, to adopt HGCD Resolution 2020-01, therefore adopting the proposed tax rate of \$0.007284 for Headwaters Groundwater Conservation District for the fiscal year October 1, 2020 to September 30, 2021:

- Director Jones – Yes
- Director Elliott – Yes
- Director Childs – Absent
- Director Peay – Yes
- Director Ragsdale – Yes

**7. Discussion and Possible Action, to Approve/Authorize the HGCD Holiday Schedule for 2020-2021.**

Director Ragsdale motioned to Approve/Authorize the HGCD Holiday Schedule for 2020-2021. Director Elliott seconded the motion. Director Jones, Director Elliott, Director Peay, and Director Ragsdale all voted in favor. Director Childs was not present at this vote. The motion passed.

HGCD 2020 - 2021 HOLIDAY SCHEDULE		
COLUMBUS DAY	MONDAY	10/12/2020
VETERAN'S DAY	WEDNESDAY	11/11/2020
THANKSGIVING DAY	THURSDAY	11/26/2020
THANKSGIVING FRIDAY	FRIDAY	11/27/2020
CHRISTMAS EVE DAY	THURSDAY	12/24/2020
CHRISTMAS DAY	FRIDAY	12/25/2020
NEW YEAR'S DAY	FRIDAY	01/01/2021
MARTIN LUTHER KING DAY	MONDAY	01/18/2021
PRESIDENT'S DAY	MONDAY	02/15/2021
GOOD FRIDAY	FRIDAY	04/02/2021
MEMORIAL DAY	MONDAY	05/31/2021
INDEPENDENCE DAY	MONDAY	07/05/2021
LABOR DAY	MONDAY	09/06/2021

8. **Discussion and Possible Action, Issue/Authorize an “Order of Cancellation” in accordance with Texas Election Code Sec. 2.053(a) for the election scheduled to be held November 3<sup>rd</sup>, 2020.**

Director Peay motioned to Issue/Authorize an “Order of Cancellation” in accordance with Texas Election Code Sec. 2.053(a) for the election scheduled to be held November 3<sup>rd</sup>, 2020. Director Ragsdale seconded the motion. Director Jones, Director Elliott, Director Peay, and Director Ragsdale all voted in favor. Director Childs was not present at this vote. The motion passed.

9. **General Managers Report**

- **Monitor Well 19**

General Manager, Gene Williams, provided a status update on Monitor Well 19.

10. **Director’s Request for Agenda Items for Next Meeting.**

N/A

11. **Adjournment**

Director Childs motioned to adjourn the meeting. Director Ragsdale seconded the motion. Director Jones, Director Elliott, Director Ragsdale, Director Childs and Director Peay all voted in favor. The meeting was adjourned.

**APPROVED:**



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**Tom Jones**  
**Board of Directors, President**



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**John Elliott**  
**Board of Directors, Vice-President**