

Minutes of the Headwaters Groundwater Conservation District Board of Directors Regular Meeting on Wednesday September 14, 2022 at 1:30pm at the Guadalupe Basin Natural Resources Center – Boardroom 125 Lehmann Dr., Kerrville, Texas.

RECORDS MGMT.

PERMANENT DOCUMENT

1. Call to Order, Pledge of Allegiance, Roll Call, and Certification of Quorum in Compliance with Texas Open Meetings Law.

Directors Present:

Tom Jones – Precinct 1, Vice-President

Chris Childs – Precinct 2

Jeepers Ragsdale – Precinct 4

Staff Present: Gene Williams, Monica Thibodeaux, Deneise Harris, Michael Mann

Directors Absent: John Elliott, Kenneth Wilke

2. Public Comment - Any person may address the Board at any time on any agenda item of this meeting. Non-agenda items may only be addressed during the Public Comment section of this meeting; no formal action will be taken on the non-agenda items.

Weir LaBatt (150 Upper Turtle Creek Rd, Kerrville) and Mike Oaks addressed the board with concerns on the number of subdivisions being proposed for Kerr County and the effect on water levels. It was suggested that a study be done and used to evaluate minimum allowable lot sizes for wells.

3. Consent Agenda

- Approval of the Public Hearing Minutes (August 10,2022)
- Approval of the Special Meeting Minutes (August 10,2022)
- Approval of Paying of the Bills
- Receiving the Treasurer's Report (August 2022)
- Public Funds Investment Policy Reporting (August 2022)
- Receiving the Groundwater Report

Director Ragsdale motioned to approve the Consent Agenda. Director Childs seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

4. **Discussion and Possible Action to Adopt the Proposed Budget for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2022 to September 30, 2023.**

Director Childs motioned to Adopt the Proposed Budget for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2022 to September 30, 2023. Director Ragsdale seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

HEADWATERS GROUNDWATER CONSERVATION DISTRICT 2022-2023 FISCAL YEAR ANNUAL BUDGET OCTOBER 1, 2022 - SEPTEMBER 30, 2023 TAX RATE 0.007003	Proposed 2022-2023 Budget	Last Year's 2021-2022 Budget
REVENUE FY 2022-2023		
FEE'S	\$43,500	\$40,500
TAX REVENUE	\$500,079	\$450,917
BANK/CHECKING ACCOUNT INTEREST	\$300	\$200
TOTAL REVENUE	\$543,879	\$491,617
EXPENDITURES FY 2022-2023		
APPRAISAL DISTRICT	\$5,600	\$5,300
AQUIFER INVESTIGATIONS & RESEARCH	\$182,000	\$447,000
BENEFITS	\$54,532	\$52,424
BUILDING COST	\$16,000	\$15,800
DUES & SUBSCRIPTIONS	\$2,500	\$2,000
EDUCATION	\$250	\$250
ELECTION	\$10,000	\$0
ENVIRONMENTAL-WELL PLUGGING	\$1,000	\$1,000
OFFICE EQUIPMENT	\$13,900	\$8,800
GROUNDWATER MANAGEMENT AREA (GMA 9)	\$7,500	\$7,500
INSURANCE AUTO/PROPERTY/LIABILITY	\$3,814	\$3,438
OFFICE & FIELD SUPPLIES	\$8,000	\$8,075
PAYROLL EXPENSE (Staff/Temp/Contract Salaries)	\$273,968	\$249,358
POSTAGE	\$1,000	\$750
PROFESSIONAL SERVICES	\$43,475	\$32,525
SURETY BONDS	\$1,000	\$416
TAX COLLECTION (1%)	\$5,001	\$4,509
TELEPHONE-INTERNET-WEBSITE	\$6,800	\$4,850
TRAVEL-CONFERENCE - TRAINING-MILEAGE	\$4,145	\$2,800
VEHICLE OPERATION	\$84,500	\$39,750
TOTAL BUDGET EXPENDITURES	\$704,885	\$886,545
ESTIMATE REVENUE FY 2022-2023	\$543,879	\$491,617
ESTIMATED FUND BAL AT THE END OF CURRENT YEAR	\$285,520	
ESTIMATED FUND BAL SEPTEMBER 30 2023	\$124,414	
THE ESTIMATED AMOUNT OF REVENUE AND BALANCES AVAILABLE TO COVER THE PROPOSED BUDGET	\$829,399	

5. **Discussion and Possible Action, after notice and hearing, to Adopt the Proposed Tax Rate of \$0.007003 for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2022 to September 30, 2023 by Roll Call Vote and Resolution 2022-02.**

Director Ragsdale motioned to Adopt the Proposed Tax Rate of \$0.007003 for the Headwaters Groundwater Conservation District for the Fiscal Year October 1, 2022 to September 30, 2023 by Roll Call Vote and Resolution 2022-02. Director Childs seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

Roll Call Vote:

Tom Jones (Pct 1) – Yes

Chris Childs (Pct 2) – Yes

Silas B. “Jeeper” Ragsdale III (Pct 4) – Yes

John Elliott (At Large) and Kenneth Wilke (Pct 3) were absent.

6. **Discussion and Possible Action, Adopt the “Order of Cancellation” in accordance with Texas Election Code Sec. 2.053(a), thereby cancelling the elections scheduled for Precincts 1, 2, and 3 to be held November 8th, 2022.**

Director Ragsdale motioned to Adopt the “Order of Cancellation” in accordance with Texas Election Code Sec. 2.053(a), thereby cancelling the elections scheduled for Precincts 1, 2, and 3 to be held November 8th, 2022. Director Childs seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

7. Discussion and Possible Action, to Approve/Authorize the HGCD Holiday Schedule for 2022-2023.

Director Ragsdale motioned to Approve/ Authorize the HGCD Holiday Schedule for 2022-2023. Director Childs seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.



**Headwaters GCD
Holiday Schedule 2022-2023**

COLUMBUS DAY	MONDAY	10/10/2022
VETERAN'S DAY	FRIDAY	11/11/2022
THANKSGIVING DAY	THURSDAY	11/24/2022
THANKSGIVING FRIDAY	FRIDAY	11/25/2022
CHRISTMAS EVE DAY	FRIDAY	12/23/2022
CHRISTMAS HOLIDAY	MONDAY	12/26/2022
NEW YEAR'S HOLIDAY	MONDAY	01/02/2023
MARTIN LUTHER KING DAY	MONDAY	01/16/2023
PRESIDENT'S DAY	MONDAY	02/20/2023
GOOD FRIDAY	FRIDAY	04/07/2023
MEMORIAL DAY	MONDAY	05/29/2023
INDEPENDENCE DAY	TUESDAY	07/04/2023
LABOR DAY	MONDAY	09/04/2023

8. **Discussion and Possible Action, to Approve the Groundwater Management Area 9 Interlocal Agreement for governmental functions and services related to the development of the Desired Future Conditions of the aquifers for the 4th planning cycle.**

Director Childs motioned to Approve the Groundwater Management Area 9 Interlocal Agreement for governmental functions and services related to the development of the Desired Future Conditions of the aquifers for the 4th planning cycle. Director Ragsdale seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

9. **Discussion and Possible Action, to Approve/Authorize an exception to District Rule 5.N.; Adjusting the minimum distance from the property line for pending replacement well #1562 (Hill River Water Works, Permit #P0088).**

Director Childs motioned to Approve/Authorize an exception to District Rule 5.N.; Adjusting the minimum distance from the property line for pending replacement well #1562 (Hill River Water Works, Permit #P0088). Director Ragsdale seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

10. **Discussion and Possible Action, to Approve/Authorize the Exception Permit Renewal for P0105 – Scenic Valley MHP.**

Director Ragsdale motioned to Approve/Authorize the Exception Permit Renewal for P0105 – Scenic Valley MHP. Director Childs seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

11. **Discussion and Possible Action, to Approve/Authorize the Exception Permit Renewal for P0144 – Hideaway MHP.**

Director Childs motioned to Approve/Authorize the Exception Permit Renewal for P0144 – Hideaway MHP. Director Ragsdale seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The motion passed.

12. **General Manager's Report**

- **Drought Conditions**
- **Monitor Well 20 Update**

No Action Taken.

13. **Directors Request for Agenda Items for Next Meeting.**

No Action Taken.

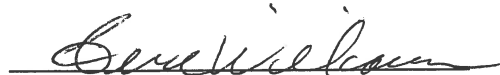
14. **Adjournment**

Director Childs motioned to Adjourn the meeting. Director Ragsdale seconded the motion. Director Jones, Director Childs, and Director Ragsdale all voted in favor. Director Elliott and Director Wilke were absent. The meeting was adjourned.

APPROVED:



Tom Jones
Board of Directors, Vice-President



Gene Williams
General Manager & Assistant Secretary